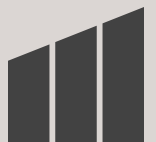


# Fiduciary liability insurance

Application form

**MARKEL**



# Fiduciary liability insurance

Application form



This is an application for a claims made and reported policy. Various provisions within the policy will restrict coverage.

**Please answer all questions.**

If space is insufficient, attach details by addendum.

## General Information

### A. Insured information

Applicant	
Principal address	
Province/State of incorporation	
Website address	

The Applicant has continuously been in business since.

Nature of business.

Products and services.

**B. Operations**

Type of Business Entity (please check (✓) applicable description):

- |  |  |
|--|--|
| <input type="checkbox"/> Corporation                       | <input type="checkbox"/> Limited Partnership/Limited Liability Company |
| <input type="checkbox"/> Not for Profit/Tax exempt company | <input type="checkbox"/> Union/Labour Organization                     |
| <input type="checkbox"/> Partnership/Joint Venture         | <input type="checkbox"/> Other (please specify)                        |

If 'Other'.

Does the Applicant act as a general partner, partnership manager or participate in any joint ventures?  Yes  No

If 'Yes', and coverage is required, please attach a list of these entities and indicate for each the nature of business and percentage ownership held by the Applicant.

Are there any entities owned less than 51% for which coverage is requested?  Yes  No

If 'Yes', and coverage is required, please attach a list of these entities and indicate for each nature of business and percent of ownership held by Applicant.

	Canada	US	Other	Please specify country if other
Number of Locations				
% of Sales	%	%	%	%
% of Assets	%	%	%	%

Has the Applicant at any time over the last three years been in breach of any debt covenants or loan agreements?  Yes  No

If 'Yes', attach details.

Has the Applicant in the past 12 months completed or agreed to, or does it contemplate within the next 12 months, any of the following, whether or not such transactions were or will be completed:

A merger, acquisition, consolidation or tender offer?  Yes  No

Sale, distribution or divestiture of any assets or stock other than in the ordinary course of business in an amount exceeding 25% of the Applicant's consolidated assets?  Yes  No

Any registration for a public offering or private placement of securities, including debt or shares?  Yes  No

Protection under the Companies' Creditors Arrangement Act (CCAA) in Canada or Chapter 11 in the U.S.A., or reorganization or arrangement with creditors under provincial or state law or similar provisions in any other jurisdiction?  Yes  No

Any branch, location, facility, office or subsidiary closings, or layoffs?  Yes  No

Changing auditors?  Yes  No

If 'Yes' to any of the above questions attach details.

Does the Applicant perform any professional services for a fee?  Yes  No

If 'Yes', attach details.

**C. Financial**

Please complete the following information for the current year: or provide the most recent Quarterly and Annual financial statements.

Total Assets

Current Assets

Current Liabilities

Total Debt

Annual Revenue

Net Income

Cash flow from Operations

Name of auditor / accountant

How often is an audit done?

Has the Applicant changed its auditor / accountant in the last five years?  Yes  No

If 'Yes', attach details.

**D. Requested Insurance**

Coverage Type	Limit	Retention	Policy Period	
<input type="checkbox"/> Directors and Officers			to	
<input type="checkbox"/> Employment Practices Liability			to	
<input type="checkbox"/> Fiduciary Liability/Pension Trust Liability			to	

# Fiduciary/Pension Trust Liability Module

## A. Plan Summary

Plan Name	Plan Type	Plan Assets Current Year	Number of plan participants	Country	Year Established

### Types of Plans:

Defined Contribution Plan = DC

Employee Stock Ownership Plan = ESOP

Defined Benefit Plan = DB

Welfare Plan = WP

RRSP/Savings Plan = RRSP/SP

## B. Plan Operations

If any plan for which coverage is requested holds or invests in securities of the Applicant, please provide details, including name of plan, number of shares held and most recent share value.

If no such plan, check (✓) here:

In the past 18 months has the Applicant merged, spun-off, transferred or terminated any employee benefit plan(s) or is any such merger, spin-off, transfer or termination being contemplated in the next 18 months?

Yes  No

If 'Yes', provide details including transaction date, status of asset distribution, whether similar benefits are being offered, and name of insurance carrier if terminated plan benefits are secured by insurance.

Are all plans in compliance with plan agreements or ERISA.

Has any amendment to any plan been made or contemplated within the past two (2) years, or is any amendment now contemplated, which has resulted or might result in any reduction of benefits including, but not limited to an increase in participant's share of cost?

Yes  No

If 'Yes', please attach details.

If there has been any amendment(s), please attach copies.

Do any plan(s) employ outside providers to perform services in the following disciplines?

Yes  No

If 'Yes' provide the service provider name.

Investment	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Accounting	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Actuarial	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Legal	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Administrative/Books & Record keeper	<input type="checkbox"/> Yes	<input type="checkbox"/> No	

Provide details of any reviews completed regarding any administrative, record-keeping, investment management, or advise, commissions or marketing fees charged to or paid by, whether directly or indirectly, any sponsored defined contribution and defined benefit plans.

Is benchmarking performed?

 Yes  No

Describe that process.

How frequently are these fees reviewed/benchmarked?

How frequently are investment options reviewed/benchmarked, evaluated for performance?

Describe the process.

**C. Prior Knowledge.**

Is the applicant aware of any inquiries or communications from any law firm regarding plan fees and expenses or the performance of plan investments?  Yes  No

Is the applicant aware of any online/social media solicitation of your employees to contact a law firm about their defined contribution plan fees or investments.  Yes  No

Has any fiduciary been:

Accused of, found guilty of, or held liable for a breach of trust?  Yes  No

Convicted of criminal conduct?  Yes  No

Other than those identified in your response to question above, is there any claim now pending, or has any other claim been brought at any time during the last three (3) years, against any Applicant or any proposed entity or person in his or her capacity as a director, officer or other managerial position of any entity?  Yes  No

If 'Yes' to any of the above Prior Knowledge questions attach details.

**D. No Prior Insurance Warranty**

If no prior Fiduciary/Pension Trust Liability insurance please skip.

No Applicant or any person(s) applying for this insurance is aware of any facts, circumstances or situations which could reasonably be expected to give rise to a claim under the proposed insurance coverage related to employment including, but not limited to, wrongful dismissal?  Yes  No

Has the Applicant or any director, officer or other proposed entity or person given written notice under the provisions of any prior or current Employment Practices liability policy, or similar policy, of specific facts or circumstances which might give rise to a claim being made against any proposed entity or person?  Yes  No

If 'Yes', attach details.

Have any loss payments been made on behalf of any Applicant or any director, officer or other proposed entity or person under any prior or current Employment Practices Liability policy or similar insurance?  Yes  No

If 'Yes', attach details.



**E. Prior Fiduciary/Pension Trust Insurance**

Insurer	Limit	Retention	Policy period	Premium	Pending and Prior Litigation date

**F. Additional information required**

Please attach the following as applicable:

- Audited Financial Statements of the Applicant (Sponsor Organization)
- Audited Financial Statements and Actuarial Report of each funded Plan
- Investment portfolio of each funded Plan



It is agreed that if any such claims, facts, circumstances or situations exist, whether or not disclosed, any claim or action based upon or arising from them shall be excluded from this proposed coverage.

THE UNDERSIGNED HEREBY ACKNOWLEDGES THE TRUTH OF THE STATEMENTS CONTAINED HEREIN.

I AUTHORIZE YOU TO COLLECT, USE AND DISCLOSE PERSONAL INFORMATION AS PERMITTED BY LAW, IN CONNECTION WITH YOUR COMMERCIAL INSURANCE POLICY OR A RENEWAL, EXTENSION OR VARIATION THEREOF, FOR THE PURPOSES NECESSARY TO ASSESS THE RISK, INVESTIGATE AND SETTLE CLAIMS, AND DETECT AND PREVENT FRAUD, SUCH AS CREDIT INFORMATION, AND CLAIMS HISTORY.

For purposes of the Insurance Companies Act (Canada), this document was issued in the course of Lloyd's Underwriters' insurance business in Canada.

MUST BE SIGNED BY THE PRESIDENT, CHAIRMAN OF THE BOARD, CHIEF EXECUTIVE OFFICER OR HUMAN RESOURCES MANAGER.

**(no other signature is acceptable).**

*Signature of Applicant (authorized representative):	Name:
*Title:	Date:

For contact information visit: [www.markel.ca](http://www.markel.ca)